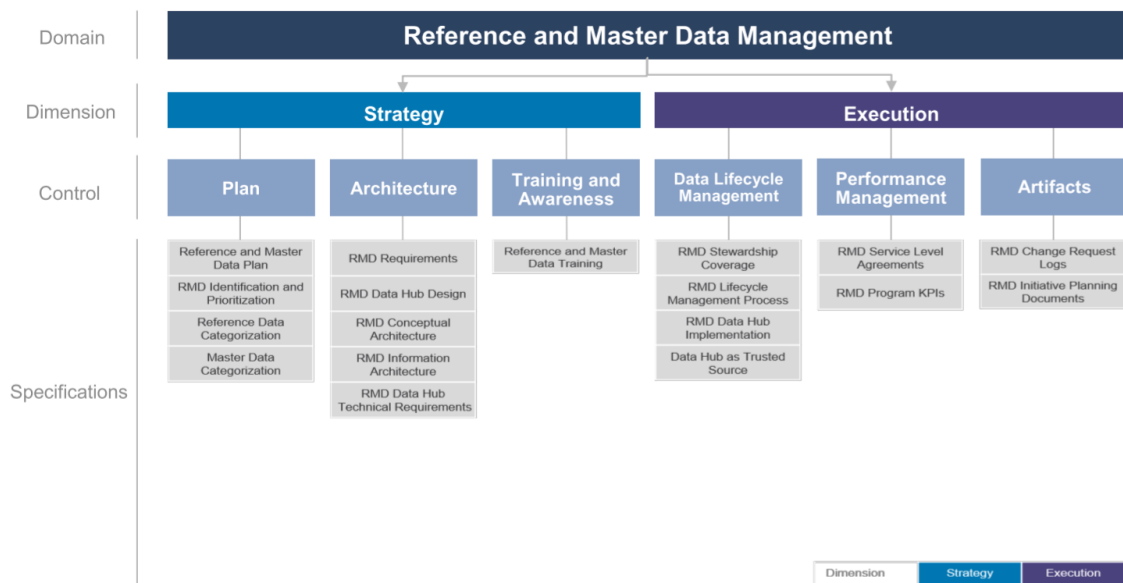


# Reference and Master Data Plan

NDMO Reference	
Control Name	Reference and Master Data Plan
Control ID	RMD.1.1

## Scope

Reference and Master Data Management domain comprises of 6 controls and 18 specifications. This domain allows to link all critical data to a single master file, providing a common point of reference for all critical data.



## Schedule and Assignment

Dimension	Control ID	Control	Specification ID	Specification	Task	Accountability	Start Date	Finish Date
Strategy	RMD.1	Plan	RMD.1.1	Reference and Master Data Plan	Create a Reference and Master Data Plan to implement and manage activities aiming to improve its Reference and Master Data Management Capabilities.	Mohammed Alqahtani	1/07/2021	31/07/2021
			RMD.1.2	Reference and Master Data Identification and Prioritization	Identify the Reference and Master Data. (As described in RMD.1.2)	Mohammed Alqahtani	1/03/2022	30/04/2022
			RMD.1.3	Reference Data Categorization	Categorize the identified Reference Data Objects as either internal or external datasets. (As described in RMD.1.3)	Mohammed Alqahtani	1/03/2022	30/04/2022
			RMD.1.4	Master Data Categorization	Categorize the identified Master Data objects as either internal or external (As described in RMD.1.4)	Mohammed Alqahtani	1/03/2022	30/04/2022
	RMD.2	Architecture	RMD.2.1	RMD Requirements	Establish and document the requirements for effectively managing the Reference and Master Data across the data lifecycle. (As described in RMD.2.1)	Mohammed Alqahtani	1/05/2025	30/06/2025
			RMD.2.2	RMD Data Hub Design	Evaluate and select Reference Master Data Hub architecture design (Registry Hub, Repository Hub, Coexistence Hub, or Centralized Hub) to effectively manage the Reference and Master Data Objects	Mohammed Alqahtani	1/05/2025	30/06/2025
			RMD.2.3	RMD Conceptual Architecture	Develop and document a "Conceptual Architecture" for the target Reference and Master Data environment per the	Mohammed Alqahtani	1/05/2022	30/06/2022

					selected Data Hub architecture design (as per the details in RMD.2.3)			
			RMD.2.4	RMD Information Architecture	Develop and document an "Information Architecture" for the target Reference and Master Data environment based on defined conceptual architecture.	Mohammed Alqahtani	1/08/2025	31/10/2025
			RMD.2.5	RMD Data Hub Technical Requirements	Define and document the "Technical Requirements" for the Reference and Master Data Hub platform based on the defined target RDM Information Architecture.	Mohammed Alqahtani	1/08/2025	31/10/2025
	RMD.3	Training and Awareness	RMD.3.1	Reference and Master Data Training	Conduct the Reference and Master Data training for employees responsible for managing Reference and Master Data.	Mohammed Alqahtani	1/04/2025	13/12/2025
Execution	RMD.4	Data Lifecycle Management	RMD.4.1	RMD Stewardship Coverage	Assign Business and IT Data Stewards to all identified Reference and Master Data Objects.	Mohammed Alqahtani	1/06/2025	30/06/2025
			RMD.4.2	RMD Data Lifecycle Management Process	Establish and follow a clear process for managing Reference and Master Data Objects across Data Lifecycle from creation to archiving.	Mohammed Alqahtani	1/11/2025	31/12/2025
			RMD.4.3	RMD Data Hub Implementation	Implement the Reference and Master Data Hub for managing the Reference and Master Data Objects and provide Trusted Source of reference and master data across the SCFHS.	Mohammed Alqahtani	1/11/2025	31/12/2025
			RMD.4.4	Data Hub as Trusted Source	Establish the Data Hub as the Trusted Source for any new information system and application implemented	Mohammed Alqahtani	1/01/2026	28/02/2026

					requiring the use of SCFHS Reference and/or Master Data Objects.			
	RMD.5	Performance Management	RMD.5.1	RMD Service Level Agreements	Establish Service Level Agreements (SLA) for the RMD Data Lifecycle Management Process to effectively balance time vs. cost for changes to Reference and Master Data.	Mohammed Alqahtani	1/03/2026	30/04/2026
			RMD.5.2	RMD Program KPIs	Establish key performance indicators (KPIs) to measure the effectiveness of development of the Reference and Master Data capabilities.	Mohammed Alqahtani	1/03/2026	30/04/2026
	RMD.6	Artifacts	RMD.6.1	RMD Change Request Logs	Document in a register the Reference and Master Data change request logs and the decisions made based on those requests.	Mohammed Alqahtani	1/05/2026	30/06/2026
			RMD.6.2	RMD Initiative Planning Documents	Document in a register Statement of Architecture Work documents for the Reference and Master Data initiatives	Mohammed Alqahtani	1/05/2026	30/06/2026

## Budget

The budget allocated for this domain is: approximately 1,440,000 Saudi Riyal